



## **Notice to all NSW Fencing Association Members, Parents, Coaches, Volunteers and Visitors**

### **Installation of security cameras at the NSW Fencing Centre**

The Board of the NSW Fencing Association has approved the installation of a continuous closed circuit television (CCTV) monitoring system at the NSW Fencing Centre.

This decision is consistent with the Board's obligation to take reasonable precautions for the protection of all users of the Fencing Centre. The Board has a special responsibility to protect children (under 18), as required by NSW law.

We are also sensitive to the personal privacy of Centre users. These operating rules strike a balance between protecting Centre users, especially children, and respecting their privacy.

The operation of the CCTV system conforms with the requirements of the NSW Workplace Surveillance Act 2005.

The cameras cover:

1. The main fencing area, including the entrance doors
2. The entrances to the bathrooms, but not inside the bathrooms
3. The area behind the finals wall

Note: The area behind the finals wall is **not** a dedicated change room. For convenience, this area may be used by fencers for changing. If any fencers feel uncomfortable about changing in this area, they should use the adjacent bathrooms or the common bathrooms downstairs.

### **Operational procedure**

1. The cameras operate continuously.
2. Images from the cameras feed into a recorder located in the kitchen.
3. The monitor outside the kitchen will show only the images from the main fencing floor and the entrance doors.
4. A feed for live streaming via the internet may be taken only from the camera(s) trained on the main fencing floor and/or the finals piste. Recorded images from the camera(s) on the main fencing floor and/or the finals piste may be viewed for live streaming in real time, and at other, later, times by coaches, for the purposes of fencing training and instruction.
5. The recorded images can be accessed remotely only with a password that is in the safekeeping of a member of the Board.

6. The recorded images of all areas will be viewed:
  - if an incident relating to the safety and security of Centre users is reported or suspected;
  - or
  - if the Board has reasonable grounds for viewing the recorded images for other purposes of NSWFA.
7. Except for images showing the main fencing floor/finals piste, the recorded images will be viewed only by members of the Board's Conduct Committee and/or members of the Member Protection and Disciplinary Tribunal, and any expert consulted by them.
8. The recorded images may be taken into account by the Conduct Committee and the Member Protection and Disciplinary Tribunal in considering appropriate action under the NSWFA Code of Conduct and/or the NSWFA/AFF Member Protection Policy or in the consideration of any complaint or issue raised with a member of the Conduct Committee.
9. The recorded images may be provided to the NSW Police or to any other entity with lawful authority to require their production to it.
10. NSWFA does not undertake to inform any or all of the people whose image is recorded by the CCTV system of any access to or delivery up of recorded images referred to above.

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